

## eGolfer Membership Renewal

If you don't have an eGolfer account, create one. Use this link for instructions on how to do it.

<http://www.paloaltogolfclub.org/membership/Creating-an-eGolfer-Account.pdf>

- Log in to your eGolfer account
- Select Palo Alto Golf Club from the "Select an eClubhouse" list and click "Go"
- Click "Renew Membership". If you don't see this button, you have renewed for the upcoming year.
- There are four sections in the update process
  1. Application
    - a. Update the information on this page and click "Next"
  2. Membership
    - a. Membership Auto Renewal
      - i. check this box if you want your membership automatically renewed in future years
    - b. Membership Level
      - i. Select 2015 Membership Full Year - \$100 if you are under 60 years old
      - ii. Select 2015 Membership Full Year Senior - \$95 if you are 60 years or older
    - c. Terms of Service
      - i. Check the two "I agree..." boxes
    - d. Click "Next"
  3. Payment
    - a. Verify "Membership Selected"
    - b. Select "Credit Card" for payment type
    - c. Verify and update "Billing Information"
    - d. Enter your "Credit Card Information"
    - e. Click "Finish"
  4. Confirmation
    - a. Message – "Your registration has been submitted for approval. Thank you for submitting a member application."
    - b. Click "Go to eClubhouse"
    - c. Once your renewal has been confirmed by the Membership Coordinator, your credit card will be charged and you will receive a confirmation email that the renewal has been completed.

The eClubhouse website does not provide for making donations to Junior Golf during the renewal process. If you would like to make a donation, follow the instructions for event registration and select the "Donation to Junior Golf". You can donate up to \$35 by selecting one or more of the amounts found on the screen.